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**W.T. Eich Middle School**  
**2017-18 Parent Teacher Club (PTC)**  
**Meeting: September 11, 2017 – 5:00 p.m. in Library**

**Minutes**

**1. Introductions**

- a. Meeting was called to order at 5:05 p.m.
- b. Principal Darren Brown and Assistant Principals Brandon Beadle and Melanie Pando introduced themselves as did students and staff present.
- c. Darren Brown gave an overview of PTC and the hope for collaboration and partnership.

**2. Fundraisers**

- a. Diane Turner read the provided list (on back of agenda) of past fundraisers PTC had been involved in.

**3. Funding Overview**

- a. Darren Brown spoke to the fact there are currently no PTC Board members as of this meeting.
- b. The District Office would like to be more pro-active in meeting with school PTCs and has arranged three meetings for 2017/18. The first District PTC meeting is scheduled for September 18, 2017, at 6:00 p.m. in the District Office Board Room, 1050 Main Street, Roseville.
- c. Leadership teacher, Josh Gregory, reported he and his students would like to work together with and support PTC. He has 27 students this year who are planning two main fundraisers – Popcorn sales in the fall and Cookie Dough in the spring. Leadership also works on the canned food drive in November, the toy drive in December, and in the spring community outreach such as Lymphoma/Leukemia and community school carnivals.
- d. Leadership Co-Presidents, Camryn Green and Alyssa Schmidt, reported the activities Leadership students and their six committees assist with such as charity drives, rallies, dances, and marketing within the community.
- e. Josh Gregory would like to meet with the PTC Presidents soon to go over calendars and to set up students to assist with PTC's planned events.
- f. Darren Brown had reached out to Eich Teachers about wish list items for 2017/18. Their responses included office supplies, PBIS gift cards,

VAPA cameras, class set(s) of novels, financial support for Destination Imagination, and additional classroom funding.

**4. Budget**

- a. Diane Turner reported the current balance of the PTC checking account is \$2,580.31. A detailed financial report will be forthcoming once all files and documents are transferred to the hands of the new PTC Board. The transfer of items had been initiated with the past PTC President.

**5. Meetings**

- a. It has been agreed upon to hold PTC meetings at 3:30 p.m. and 5:30 p.m. every other month to accommodate most parents' schedules.
- b. The next PTC meeting will be held in the Library on September 25, 2017 at 5:30 p.m. The following month the meeting will be held at 3:30 p.m.

**6. Public Comment**

- a. Discussion ensued regarding the PTC positions and current job descriptions.
- b. Volunteers offered their time for all open positions.
- c. Diane Turner made a motion to approve Co-Presidents Kiran Chhotu and Anna Tretyakov; Vice-President Missy Welborn; Treasurer Ramona Beauregard; and Secretary Melissa Riegel. Josh Gregory seconded the motion. Motion passed unanimously.

**7. Adjournment**

- a. Meeting adjourned at 7:10 p.m.

Respectfully submitted,

Diane Turner