



W.T. Eich Middle School PTC: 2018/19 Tuesday, November 13th, 2018 4:00 p.m.

Minutes

1. Approve Prior Meeting Minutes – Approved, all ayes
2. Financial update from Melissa – Roughly \$9,500.00 in bank. \$1,822.00 earmarked for DI, \$100.00 outstanding check to Megan Gomez, waiting on Panda Express fundraiser check.
3. Discussion
 - a.) Ramona resignation/remove name from bank acct – see action items
 - b.) Chromebook donation update – see action items
 - c.) PledgeStar website approved via email vote on 10/30/18
 - d.) Barns & Noble December fundraiser – see action items
 - e.) Dance-A-Thon update – tabled until next meeting
 - f.) Secretary replacement recruitment - tabled
 - g.) CPA change/Chrome book donation – see action items
 - h.) New funds request for girls basketball uniforms which would be needed before 1/28 - 1st game) quote of \$2,899.23, all sports uniforms and new scoreboards (2) \$12,000.00 total. CTE is looking for tools and equipment (new class) – Girls' basketball uniforms purchase approved.
 - i.) \$100.00 donation to the First Annual District Wide Constitution Video Contest approved via email vote on 10/21/18.
 - j.) Staff luncheon scheduled 11/30/18 – Serena needs theme ideas
 - k.) Vote in Melissa as Treasurer – Approved, all ayes
 - l.) Dave & Busters Fundraiser update – see action items

6. Public Comment

7. Adjournment

Action Items

- 1.) Melissa to call McDonalds to reserve Dinner Night out in May
- 2.) Anna to call restaurants to reserve Dinner Night out in January & February
- 3.) Anna to schedule a time to show Serena and Amanda the PTC closet/Serena needs help locating theme items
- 4.) Anna has call out to former CPA to inquire about fees. More than likely staying with her for next year.
- 5.) Melissa to email Deborah Allen with Chromebook donation names/amounts
- 6.) Diane to ask teachers to submit reimbursement requests by end of April 2019, as PTC needs to close the books.
- 7.) Anna to request back up from Hanover for "Your Cause" check to PTC
- 8.) Anna to email Molly with information to be distributed about Cheesecake Factory cheesecake sales at Barnes & Noble fundraiser on 12/8/18.
- 9.) Anna to email leadership to ask for posters to made to promote the Dance-A-Thon
- 10.) Anna to follow up with performing arts teachers to ask for students to perform at the Barnes & Noble fundraiser.
- 11.)Anna to email for an update from Amanda and Emily about Dance-A-Thon and Sponsorships.
- 12.)Anna to ask Barnes & Noble if we need to provide tape and name tags.
- 13.) Missy to send out email blast asking for Chromebook donations.