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## W.T. Eich Middle School PTC: 2018/19 Tuesday, December 11th, 2018 4:00 p.m.

### Minutes

1. Approve Prior Meeting Minutes – Approved, all eyes
2. Financial update from Melissa - \$11,689.60 currently in bank. After outstanding checks/DI earmarked funds, there is \$6,868.37 available.
3. Discussion
  - a.) Change passwords – Completed by Melissa
  - b.) Approve purchase of remaining Chromebooks – Voted to hold off on purchase until after Dance A Thon on 1/25/18. Purchasing now would wipe out account and we would like to hold funds for teacher stipends in the interim.
  - c.) Dance A Thon update, begin fundraising? – Email to Amanda that we would like to start fundraising before Christmas break. Destiny would like to have a walk through of the gym sometime in January before the event. Amanda working on gathering raffle items for dancers.
  - d.) Barns & Noble recap – waiting for totals from B&N
  - e.) Bankcard signature update – Missy to obtain new signature card from bank have officers sign
  - f.) All audit documentation has been provided to District - Completed
  - h.) Secretary recruitment - Tabled
  - i.) \$100.00 donation to the First Annual District Wide Constitution Video Contest approved via email vote on 10/21/18. Mr. Gregory asked if we could reissue the check payable to him so that he could cash and distribute funds to multiple students (winners).
  - j.) Staff luncheon update – everything went well and was much appreciated
  - k.) Upcoming fundraisers – Melissa to schedule dinner night out for January, April and May

Action items:

- 1.) Melissa to contact Jeanne Buljan and request that leadership make posters to hang at school for the Dance – A – Thon.
- 2.) Is YP still an active fundraiser? Melissa to inquire with Connie.
- 3.) Melissa to create master list of all user id's and passwords.
- 4.) Melissa to reach out to Amanda to follow up on what is still needed for Dance – A – Thon.
- 5.) Contact Anna for amount from Barnes & Noble fundraiser and tips.
- 6.) Contact Anna for Blaze Pizza fundraiser amount
- 7.) Contact Anna for Panda express check

6. Public Comment

7. Adjournment